

Board of County Commissioners

Doug Howard, *President*
Richard S. Rothschild, *Vice President*
David H. Roush, *Secretary*
Robin Bartlett Frazier
Haven N. Shoemaker, Jr.



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Agenda for the Week of May 14, 2012

Revision 1 dated May 16, 2012

Please Note: This weekly agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings will be held at the Carroll County Office Building Room 311. (Unless otherwise noted)

- *Indicates Outside Activities*

Monday ~ May 14, 2012

8:00 a.m. *The Frazier Business Roundtable for Carroll County
New Windsor State Bank ~ Taneytown, Maryland
Commissioner Frazier*

7:00 p.m. *Carroll County Budget Hearing
Carroll Community College ~ Scott Center ~ Westminster, MD
Commissioners Howard, Rothschild, Roush, Frazier & Shoemaker*

Tuesday ~ May 15, 2012

8:00 a.m. *District 5 Business Council
Salerno's Restaurant ~ Eldersburg, Maryland
Commissioner Howard*

9:00 a.m. *Planning & Zoning Commission Meeting
County office Building ~ Room 003
Commissioners Rothschild & Frazier*

Wednesday ~ May 16, 2012

8:00 a.m. *We're On Our Way Forum
The Portico of St. John's ~ Westminster, Maryland
Commissioner Frazier*

10:00 a.m. *Scrabble Tournament
South Carroll Senior Center ~ Sykesville, Maryland
Commissioner Howard*

Wednesday ~ May 16, 2012 (Continued)

*1:30 p.m. Mass of Installation of 15th Archbishop of Baltimore William Edward Lori
Baltimore, Maryland
Commissioner Howard*

*6:00 p.m. Carroll Community College Board Meeting
Westminster, Maryland
Commissioner Roush*

Thursday ~ May 17, 2012

*9:00 a.m. Maryland Departments of Housing, Transportation & Community Development
2012 Small Business Opportunity Forum ~ Carroll Community College
Westminster, Maryland
Commissioner Rothschild*

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 003

Public Comment

FY 13 ~ Adopted Budget Work Session
Department of Management & Budget ~ Mr. Ted Zaleski

1:30 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Public Comment

[Bid Approval ~ Fire Hydrant Removal and Replacement](#)
Department of Public Works ~ Mr. Tom Rio
Bureau of Purchasing ~ Mr. Richard Shelton

[Request Approval of the Senior Inclusion Program](#)
Development Disabilities ISS Grant FY 2013
Department of Citizen Services ~ Ms. Jolene Sullivan
Department of Management & Budget ~ Mr. Ted Zaleski

Thursday ~ May 17, 2012 (Continued)

[Request Approval of the Weatherization Assistance](#)

Program FY 2013

Department of Citizen Services ~ Ms. Jolene Sullivan

Department of Management & Budget ~ Mr. Ted Zaleski

Discussion ~ Building Use Policy ~ Employee Groups

Board of County Commissioners

Approval/Adoption of Minutes

Week of May 7, 2012

Administrative Session ~ Open

Friday ~ May 18, 2012

*8:00 a.m. Department of Social Services TCA Activity Mock Interview Event
Westminster, Maryland
Commissioner Frazier*

*10:00 a.m. 6th Annual Fallen Heroes Memorial Service
Maryland Public Safety Education & Training Center ~ Sykesville, MD
Commissioner Howard, Rothschild, Frazier & Shoemaker*

Saturday ~ May 19, 2012

*11:00 a.m. Finksburg Day
Finksburg, Maryland
Commissioner Shoemaker*

*12:00 p.m. 8th Annual Convention of the CCVESA & Auxiliary
Windsor Station ~ New Windsor, Maryland
Commissioner Frazier*

*12:30 p.m. Hampstead Day
Hampstead, Maryland
Commissioner Shoemaker*

*2:00 p.m. JOSH Foundation Dedication Ceremony for Angel of Hope Statue
And Memorial Garden ~ Sykesville, Maryland
Commissioner Howard*

*4:00 p.m. 8th Annual Convention of the CCVESA & Auxiliary
Windsor Station ~ New Windsor, Maryland
Commissioners Howard & Shoemaker*

Sunday ~ May 20, 2012

7:00 a.m. “The Commissioners’ Report” – WTTR
Commissioner Roush

**** Upcoming Events****

*5/28/12 ~ 9:30 a.m. 145th American Legion Memorial Day Parade
Westminster, Maryland*

*5/29/12 ~ 1:30 p.m. Carroll County Budget Adoption
County Office Building ~ Room 311*

ACCESSIBILITY NOTICE: The Americans With Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact Jolene G. Sullivan, The Americans With Disabilities Act Coordinator, 410-386-3600 or 1-888-302-8978, or MD Relay 7-1-1/800-735-2258 or email jsullivan@ccg.carr.org as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

DATE: May 3, 2012
 TO: The Carroll County Board of Commissioners
 RE: Fire Hydrant Removal and Replacement
 71-F-6-11/12

EXECUTIVE SUMMARY:

Carroll County Bureau of Purchasing solicited bids from qualified and experienced contractors to supply all labor, equipment and materials as required for the replacement of fire hydrants. The Bureau of Utilities would like to replace up to twenty-five (25) per year over the next five (5) years.

Mr. Joe Barrington, Bureau Chief, Bureau of Utilities cooperation with the Bureau of Purchasing recommends award for the above project to be awarded to Highland Turf (HTI) in the amount of \$1,475.00 per hydrant. This is within the project budget and no additional funds will be needed.

Number of Bids: seven (7)

Vendors & Bid Results:	1.	Highland Turf (HTI)	Finksburg, MD	\$1,475.00
	2.	Legacy Contracting	Westminster, MD	\$1,570.00
	3.	Global Construction Services	Mt. Airy, MD	\$1,985.00
	4.	Burgemeister Bell, Inc.	Owings Mills, MD	\$3,195.00
	5.	Dantli Corp	Lanham, MD	\$4,625.00
	6.	Advanced Fire Protection System	Glen Burnie, MD	\$5,900.00
	7.	C J Miller LIC	Hampstead, MD	\$6,830.00

Received Budget Approval: Yes Comments: _____
Debarment & suspension check completed and this business is in good standing: Approved
Business is in good standing with the Maryland Department of Assessment and Taxation: Approved
Business is in good standing with Carroll County Collections Office: Approved N/A

Your concurrence today will authorize the Bureau of Purchasing to move forward with the award and obtain a legally sufficient contract document for signing by Mr. Tom Rio, Director, Public Works.

 Bureau of Purchasing Date

 Board of Commissioners Date

Commissioner Frazier: Motion 2nd All in Favor Denied
 Commissioner Shoemaker: Motion 2nd All in Favor Denied
 Commissioner Roush: Motion 2nd All in Favor Denied
 Commissioner Rothschild: Motion 2nd All in Favor Denied
 Commissioner Howard: Motion 2nd All in Favor Denied

Comments: _____

Action Taken: Accepted Denied Other: _____

CM/mm
 Cc: Joe Barrington, Utilities
 File
 Revised ~~11/6/07~~ 12/2/10

**GRANTS OFFICE
DEPARTMENT OF MANAGEMENT AND BUDGET
Grant Application Briefing Paper
Bureau of Aging and Disabilities
May 2012**

Project Name: FY 2013 Senior Inclusion Program Developmental Disabilities Administration Individual Support Services Grant

Department Submitting: Bureau of Aging and Disabilities

Funding Agency: Maryland Department of Health and Mental Hygiene

Deadline: ASAP

Summary: The Developmental Disabilities Administration, an agency of the Maryland Department of Health and Mental Hygiene (DHMH), is accepting applications for the Senior Inclusion Program (SIP) Developmental Disabilities Administration Individual Support Services (ISS) Grant FY 2013. SIP is a nationally recognized program to incorporate older adults with developmental disabilities into a traditional senior center setting.

The Bureau of Aging and Disabilities has received this grant from the DHMH since 1987. Carroll's program was the first senior center in Maryland to offer therapeutic, recreational, educational, and leisure activities including meals, transportation, community excursions, and life skills training to seniors with developmental disabilities. The SIP ISS Grant provides funding for two (2) of the 20 older adults in the program. The program is operated by four aides (30 hrs.), and a Coordinator (30 hrs). In addition to the cost of salary and benefits, program expenses include postage, printing, supplies and maintenance.

Beginning in FY2009 the Bureau of Aging and Disabilities began the process of moving clients from the SIP ISS Program into the SIP Day Habilitation Program. The Day Habilitation Grant gives the SIP Program the ability to expand and provide services to 25 people. The Day Habilitation program reimburses the county based on the attendance and individual needs of each client. The Bureau of Aging and Disabilities no longer accepts clients under the old ISS Program; however, two (2) of the 20 clients were not eligible for the Medicaid Waiver and remain under the SIP ISS program. As of today, there has been no the decision made on a COLA allocation.

FY2012 Senior Inclusion Program Budget	
Senior Inclusion Program ISS Grant	\$23,036
Total Program	\$23,036

Requested Action: Please approve the Senior Inclusion Program, Development Disabilities ISS Grant FY 2013

Jolene Sullivan, Director, Department of Citizen Services, 410-386-3610
Catherine Wellman, Grants Office, 410-386-2212

DEPARTMENT OF CITIZEN SERVICES
Bureau of Housing
Briefing Paper
May 17, 2012

Project Name: Weatherization Assistance Grant Agreement 2013

Department/Agency Submitting: Citizen Services/Bureau of Housing

Funding Agency: Maryland Department of Housing and Community Development funds and pass-through funds from the U. S. Department of Energy

Deadline: ASAP

Summary: Since 1978, the Maryland Department of Housing and Community Development (DHCD) has provided funding for a Weatherization Assistance Program in Carroll County. The Weatherization Assistance Program aids Carroll County's low-income residents, especially the elderly and handicapped, by funding repairs in private homes as well as rental units. The repairs focus on improving energy efficiency thus lowering energy costs. The majority of funds are to be used for direct service while a portion is set aside for administrative support.

In FY 2013, a total of \$92,597 in grant funds will be available to assist approximately 12 households. In 2012, Carroll was able to assist 43 households (ARRA and DOE funds), and in 2011, 72 households (ARRA and DOE funds).

Budget

Federal	U. S. Department of Energy (DOE)	\$92,597
County	Local Match Required	\$0
	Total	\$92,597

Recommendation: Please approve the Weatherization Assistance Program FY 2013

Motion:

Second:

Approved:

Denied:

Signed:

Rita Zimmerman, Citizen Services, 410-386-3600

Catherine Wellman, Grants Office, 410-386-2212